NETLEY PRIMARY SCHOOL

MINUTES AND ACTIONS (here) OF GOVERNING BOARD

MEETING HELD ON WEDNESDAY 27.3.19 at 5.30 p.m.

ATTENDEES:

Anthony Stoll (Chair)	✓
Bavaani Nanthabalan (Executive Headteacher)	✓
Deepak Kuriyan	✓
Dorothea Hackman (Vice Chair)	✓
Sheba Khanom	✓
Susan Wright	✓
Alan Murphy	✓
Rujina Begum	✓
Eva Perucha	✓
David Auger	✓
Alyson Dermody Palmer (Joint Head, Robson House)	Apologies
Javed Ahmed	Apologies
David Brown	Apologies
Mohammed Salique	

OTHERS PRESENT:

Corinne Irving (Bursar)	✓
Sally Greener (Assistant Headteacher) – Associate Member	✓
Julian Race (Campus Business Manager)	✓
Gareth Morris (Deputy Headteacher) – Associate Member	✓
Pete McGuigan (Clerk)	✓

	ITEM	ACTION
1	**Welcome and apologies for absence**	
1.1	Anthony (AS) welcomed everyone and opened the meeting at 5.35.	
1.2	Governors had received and accepted apologies from • Alyson Dermody Palmer • Javed Ahmed • David Brown Governors noted the absence of Mohammed Salique.	
2	**Declarations of Interest**	
2.1	There were no declarations of interest for the meeting and AS reminded Governors of his link to Findel Education.	

3	**Any Other Business**	
3.1	There was no notification of AOB for later in the meeting.	
4	**Minutes of the previous meeting (21.11.18)**	
4.1	**Governors agreed the accuracy of the previously-circulated minutes**, with 2 small changes – **PM to scan and upload to GovernorHub.**	**PM**
5	**Matters arising the previous meeting (21.11.18)**	
5.1	**Governors agreed that all actions had been taken from the last meeting, or were on the agenda,** noting that • **Learning walks to be done by all Governors – Bavaani (BN) to send dates of planned walks to Governors** • Dorothea (DH) had met with Camden and local police over safety concerns in the neighbourhood	**All BN**
6	**Chair's actions**	
6.1	AS reported that he had attended meetings with Camden, to discuss the current problems of falling school rolls and inaccurate place planning in the borough.	
7	**Headteacher's report**	
7.1	BN presented the previously-circulated Headteacher's report and highlighted that: • the Senior and Middle leadership teams had contributed to, and written, parts of the report • BN had attended training session on the new draft Ofsted Framework - to be implemented in September 2019, with slight changes to their foci, moving to: ○ Quality of education (intent, implementation and impact) ○ Behaviour and attitudes ○ Personal development ○ Leadership and management ○ Early Years • under the current Ofsted Framework, all areas were self-evaluated as 'Good', leading to an overall effectiveness judgement of 'Good', which was in line with the autumn 2018 Section 8 Ofsted inspection report. BN noted that the actions following the inspection, which were highlighted on p.3 of her report were currently being addressed, e.g. ○ more focus in Early years and Y1, including	

	increased preparation for Y1 phonic screening in June, and Reception transition into KS1 ○ more moderation of work to improve the accuracy and consistency of teachers' assessment ○ more opportunity for parental involvement, e.g. core curriculum workshops for parents • teachers and support staff (with I exception) were consistently good or outstanding across school, with all staff on permanent, or 1-year, contracts • a recent Camden professional Partner (CPP) visit confirmed the school's self-evaluation of 'Good', and noted that the school was on a journey to 'Outstanding', with some areas already at that level	
7.2	**Quality of Education** BN updated Governors on the positive progress being made against the 4 key targets in the SDP, including improving feedback and marking, more emphasis on teaching of higher order reading skills, developing pupil confidence in communication, and improving well-being for all. Gareth (GM), presented the data in the report and highlighted that: • efforts to increase the number of children on track to achieve 'Greater Depth' in the core subjects was going well, with overall numbers now nearer to national averages, from very low starting points. In the summer term, there would be even more emphasis on 'stretch and challenge' especially in Y1 – Y3 • through good provision and high-quality teaching, as children moved through Netley, they were helped to catch up on their peers nationally • whilst teachers challenged all children to progress and achieve, using tracking grids, they particularly focused on those who qualified for Pupil Premium (PP). Developing PP children's 'Cultural Capital' through experiences, workshops, trips and visitors to broaden their experience and deepen their learning in school, was going well, particularly with increased parental support. Through questioning and challenging BN and GM, Governors highlighted that • GM's good work was being used to inform his system leadership, by working with Headteachers nationally • although parental support on school visits was good at Netley, some parents lacked the skills and confidence to contribute to the learning during the visit, so most of the teaching and learning was done at school, either before	

	or after the trip. **GM agreed to develop a bank of parents who accompany trips and visits (including Governors if they wished), and run a workshop on their roles - to report to the next meeting** • historical comparisons of attainment data for individual children was much more useful than historical comparisons of cohorts of children, because of high mobility levels. BN reported that from September, Ofsted would not consider in-school assessment tracking data, so the school was limiting its use to effective formative assessment. • Governors commended the school for its very good work	**GM**
7.3	**Behaviour and attitudes** Sally (SG) presented the relevant section of the report and highlighted that as part of the Behaviour Policy: • plans were in hand to introduce a competitive House system for behaviour and attendance, with House Points, tokens and prizes. This included additional certificates and prizes for 100% attendance (done termly) with a bike as the prize draw for 100% attendance over the year. This had been discussed with parents, with pupils yet to be interviewed. **Governors agreed for the policy to be presented to the FGB when ready.** • Parents had suggested giving daily feedback to highlight good behaviour • 8 vulnerable children received mentoring support from a range of people, including students and business professionals. The mentors were recruited through the Kids Network and Camden Giving, and worked with children and their families in and out of school time. They were DBS checked by Netley and focus children's progress was monitored carefully.	**SG**
7.4	• SEND data charts in the report were colour coded to give a campus overview (blue), school data (green) and Woodlands data (purple). Governors noted that there were high levels of SEND and high mobility. • BN highlighted that 51 pupils were due to transfer to a total of 13 secondary schools in 3 boroughs in September 2019, with most going to Regent High and Haverstock schools. Governors noted that this was a stressful time for children and parents, with confusing and often conflicting advice given to them from a range of sources. Netley advised parents on the application system and encouraged them to look at individual schools, noting than some schools favoured children who could play a musical instrument.	

8	**Admissions and Pupil numbers**	
8.1	BN tabled a report and updated Governors on Camden's approach to the current borough-wide school admission problems, and highlighted several factors that were leading to a reduction in the demand for school places, particularly the area around Netley (the Euston Corridor) including • falling birth rate • low birth rate / low fertility rates in Camden (lowest in the country) • smaller units on new private housing developments • gentrification • larger units rented to multiple individuals rather than family units • rising rental and housing costs • high proportion of second homes (7% in Camden compared to 1% in England) • large numbers of student accommodation buildings/houses in the borough • welfare reform and austerity measures • large amount of AirBnB accommodation in the borough and empty properties • possible impacts of Brexit / HS2 Governors discussed Camden's advice to schools (e.g. retaining Pupil Admission Numbers (PAN), but 'capping' numbers if necessary – i.e. not legally binding and open to challenge), and establishing Additionally Resourced Provision for children with Autism. Governors considered the impact on Netley and the best course of action, noting that it was a complex borough-wide picture, with • uneven distribution of surplus places across and within planning areas (at 42%, Netley was currently in the top 5 of schools with surplus places. The school was in Planning Area 4, which had the highest percentage of surplus places in the borough, at 32%) • a complex mix of maintained schools, VA schools and academies, all with competing priorities Governors considered the potential negative impact of capping to 1 Form Entry (1FE) at Netley (with 39 current applications for the Reception intake in September), e.g. • there would be a need for urgent redundancies • the school would have to turn away 9 children, including children with siblings in main school • running the school with a mix of 1FE and 2FE would be	

	very difficult and at the expense of pupils • there would be a long-term impact on the school for future numbers – in effect it would reduce to a 1FE school by 2026, considered by Governors and BN to be unrealistic for an inner-city school Following detailed discussion in committee meetings and at the FGB, **Governors agreed to** • **retain the current PAN of 60 and manage any shortfall of funding on a year by year basis.** • **build on the success of the school's Nursery** • **liaise more with other local schools**	**BN**
9	**Budget Management Report**	
9.1	Corinne (CI) presented the previously-circulated: • **2018-19 end of year forecast**, which showed a predicted in-year revenue deficit of £216k, leaving an ongoing surplus of £426k, plus a capital surplus of £69k. Governors noted that the original in-year deficit estimate, had been even higher, at £221k. • **2019-20 draft budget,** which showed a predicted in-year revenue deficit of £209k, reducing the ongoing surplus to £217k, with no figures presented for capital.	
10	**Schools Financial Value Standard (SFVS)**	
10.1	Julian (JR) presented the previously-circulated SFVS statement and highlighted that It was broadly similar to the previous year, with section 25 (business continuity / disaster recovery plan (BCP)) partly compliant and plans for • **the BCP – to be expanded and tested** • **the Risk register - to be reviewed** • **an Asset register - to be established for electronic and other assets over £1000** **Governors agreed the SFVS and AS signed a copy to be sent to Camden and reviewed in March 2020**	**JR** **FGB**
11	**Education Inspection Framework (EIF) consultation, 2019**	
11.1	BN presented the previously circulated documents and highlighted: • Proposed changes to Section 8 inspection arrangements (currently 1 day monitoring visit for schools judged to be Good), with an on-site preparation day replacing the existing pre-inspection phone call, making a Section 8 similar to (with 2 full days), but not as extensive, as the current Section 5 inspection (i.e. full inspection). BN	

	noted that because the new Section 8 would still only focus on a few Key Lines of Enquiry, **the school's response should be to oppose it extending to 2 days. Governors agreed for BN to make this response.**	**BN**
12	**Committee reports**	
12.1	Governors noted and agreed the previously-circulated minutes from the Finance and Curriculum Committees.	
12.2	From the tabled Curriculum minutes, Governors noted that a work scrutiny had taken place, highlighting a need for even greater challenge for Higher Attaining children.	
13	**Governance**	
13.1	Governors noted that • Governor visits were detailed in Committee minutes, including a visit by Mohammed Salique • there had been many visitors to the school to look at the good practice, including in maths and inclusion, from the DfE, the British Council, the National Council of Teachers of Mathematics, Belgian headteachers and education officers, ministers of education from Saudi Arabia and China, and teachers from Singapore. • the school should consider charging for this system leadership – **Governors agreed to consider charging at the next Finance meeting**, and noted that reducing the school intake by capping numbers, would reduce the opportunity for this kind of work. Governors also noted that the reporting and celebration of this extensive work, should have a greater emphasis on the school website – **BN to progress**	**Finance** **BN**
14	**Any Other Business**	
14.1	Governors noted and discussed: • drafting a letter of support for the Drummond Street Neighbourhood Forum, which worked for better and more social housing, and increasing green spaces **Dorothea (DH) to progress** • 2 public meetings would be held at the school - a National Education Union presentation for Momentum, and a showing of the Shadow World documentary	**DH**

There being no further matters to discuss, the Chair thanked BN and her team for their work, those present for attending, and closed the meeting at 7.30 p.m.

Signed: _____Date: _____

Anthony Stoll, Chair of Netley Primary School Governing Body

	ACTIONS	STATUS
4.1	PM to scan and upload previous minutes to GovernorHub.	
5.1	Learning walks to be done by all Governors – Bavanni (BN) to send dates of planned walks to Governors	
7.2	GM to develop a bank of parents who accompany trips and visits (including Governors if they wished), and run a workshop on their roles - to report to the next meeting	
7.3	SG to present the House System plan to FGB	
8.1	BN to build on the success of the school's Nursery to increase admissions to Reception	
	liaise more with other local schools	
10.1	JR to expand the business continuity / disaster recovery plan BCP	
	review the Risk register	
	to establish Asset register (for electronic and other assets over £1000	
	Governors to review SFVS in March 2020	
11.1	BN to respond to Ofsted EIF consultation	
13.1	Governors to consider charging for system leadership at the next Finance meeting	
	BN to emphasise system leadership on school website	
14.1	DH to draft letter of support to Street Neighbourhood Forum	