NETLEY PRIMARY SCHOOL
DRAFT MINUTES AND ACTIONS
FROM THE GOVERNING BOARD FGB MEETING ON
WEDNESDAY 15TH MAY 2024 AT 6.00 p.m. ON ZOOM

ATTENDEES:

Anthony Stoll **(Chair)**	✓
Dorothea Hackman **(Vice Chair)**	✓
David Auger **(Chair of Resources)**	✓
John Hayes **(Executive Headteacher)**	✓
Gareth Morris **(Head of School)**	✓
Hamide Latifi	✓
Mohammad Junayd Khan	✓
Isabel Berwick	✓
Claire Parker	✓
Ikram Hassan	✓
Rania Ksibi	**Absent**

OTHERS PRESENT:

Jess Mahdavi-Gladwell	✓
Alison Dermody-Palmer	✓
Pete McGuigan (Clerk)	✓

	ITEM	ACTION
1	**Welcome, apologies for absence, and declarations of interest**	
1.1	Anthony (AS) welcomed everyone and opened the meeting at 6.15. No apologies for absence had been received and Governors noted the absence of Rania Ksibi.	
1.2	There were no declarations of interest for the meeting and Governors noted Anthony's (AS) long standing association with Findel Education.	
2	**Congratulations**	
2.1	Governors congratulated Gareth (GM), John (JH) and the staff on the recent successful Ofsted inspection (with the official result yet to be published).	
3	**Previous minutes from the FGB meeting held on 26.3.24**	
3.1	**Governors agreed the accuracy of the draft minutes from the 26.3.24 FGB meeting and noted that all actions had been taken, or were on the current agenda.**	**PM**

	• **PM to upload agreed minutes from the 26.3.24 FGB meeting to GHub.** • **AS to sign previous minutes on GHub.**	**AS**
4	**Governors' Day**	
4.1	John (JH) • reminded Governors that the Governors' day would be on the following Wednesday (22.5.24) and **agreed to circulate timings to the Board.** • noted that the day would include a curated Learning Walk of the site, (including Woodlands and the Adult Learning Centre (ALC), with ideas provided on foci, followed by a review of the walk. The process would help inform Governors and build their confidence. • thanked Governors for their contribution to the inspection, and Gareth (GM) thanked Governors for their support and challenge over a much longer time. • noted that the draft Inspection report had just been received, and that it was hugely positive, with an unusually non-Ofsted language style, which gave fulsome praise to the work of the school. The inspection team included HMIs (His Majesty's Inspectors), who could sometimes feel able to go beyond the controlled Ofsted style of reporting.	**JH**
5	**EHT and HoS report**	
5.1	JH and GM highlighted that: • it had been an excessively busy time, both pre, and post, Ofsted, with staff working all-out to prepare for inspection, and currently, for the end of term and the 24-25 school year. • there was no written report available, noting that with the proximity of the Inspection and feedback, Governors already had all the information to hand. Normal reporting would be resumed in September. • a Speech and Language therapist was currently assessing Reception and Y1 pupils, to inform a remodelling of English lessons, to be done by the end of the current term. • 'homework' had been redesigned as 'learning at home and presented to parents, to involve them more. An extra club was being provided for pupils who needed more support than could always be provided at home. Governors agreed that this was important, and noted that it was going well, was popular with parents, and was good preparation for secondary transfer. • the expected intake to Reception in September would present similar challenges to the current cohort, with very high levels of SEND, (current Reception would move into Y1 in September).	

	• major reorganisation of staffing, resources and classrooms had been needed to provide for the current Reception cohort, and this need would continue for them as they moved into Y1. However, a similar arrangement would also be needed for the new Reception cohort in September and JH and GM had discussed this with Camden. To help facilitate this increased provision, Camden had agreed to fund Netley Primary school to take over the space currently occupied by the Adult Learning Centre (ALC), and to remodel / refurbish it, and replan the EYFS layout. • this was a great opportunity for the school and the current ALS staff were being co-operative, including offering to run courses for Netley parents. • finances were yet to be agreed with Camden, and JH was working with Swiss Cottage School in preparation for inducting new specialist staff. • if the trend of very high levels of SEND coming into Netley continued into 2025-26, it would require even more space and funding. However, this was in accord with Camden's plan to be Autism-friendly. • a new cleaning contract was in place (after a rigorous procurement process, approved by AS and David [DA]), and the provision would be kept under review. Existing staff had been TUPEd to the new contract, but with new supervisors in place.	
6	**Committee report**	
6.1	**Dorothea (DH) agreed to circulate a written report on the work of the Curriculum Committee**, including a Learning Walk scrutinising behaviour. Committee scrutiny had included: • Y1 gap-analysis (which had identified poor fine-motor control for handwriting). • SEND needs and groupings. • Individual interventions. • Effective use of retrieval grids. Anthony noted that the Resources Committee work had already been discussed, and complimented Claire (CP) on her work in developing Music in school.	**DH**
7	**Financial update**	
7.1	David (DA) summarised the budget, and highlighted: • the 2023-24 outturn had been c.£350k more than forecast (largely due to additional funding for Afghan resettlement and Woodlands), leading to an overall surplus carryforward into 2024-25 of c.£1.2m.	

	• there was a forecast in-year deficit in 24-25 of c. £800k (which included a contingency of £150k. • the budget would need to be redesigned, to take into account the significant remodelling work to be done for Reception and Y1. **<u>Governors approved the circulated 2024-25 budget</u>,** noting that the Reception / Y1 remodelling work would require changes to the budget).	
8	**Policies**	
8.1	There were no policies to consider.	
9	**Any Other Business**	
9.1	**AS agreed to forward confidential information from the Resources Committee to Isabel (IB).** Jess (JMG) commended GM, JH and the staff team for their great work before, and during the Ofsted inspection. AS noted that: • it had been a very positive experience for all stakeholders, with everyone keen to demonstrate their great work to the inspection team, including staff, children, and Governors, which reflected the very strong leadership in the school. • the HMI team recognised the great work of the school, listening well and interrogating the data and provision. Governors noted the circulated dates for GB meetings in 24-25 and **agreed that if possible, all meetings would be in person**, starting at 5.00 p.m. Agreed dates for 2024-25: • FGB / RESOURCES Wednesday 13.11.24 • FGB / CURRICULUM Wednesday 4.12.24 • FGB / RESOURCES Wednesday 26.2.25 • FGB / CURRICULUM Thursday 27.3.25 • FGB / RESOURCES Thursday 1.5.25 (which later turned out not to be possible for Pete – alternative dates, or an alternative clerk, were offered • FGB / CURRICULUM Wednesday 2.7.25 **DA agreed to organise a small informal Finance meeting before November, to discuss budget.**	**AS** **DA**

There being no further matters to discuss, the Chair thanked everyone, and closed the

meeting at 6.50 p.m.

TO BE AGREED AT THE 3.7.24 MEETING AND TO BE SIGNED ONLINE BY Anthony Stoll, Chair of Governors, Netley Primary School.

	ACTIONS FROM THE 15.5.24 FGB MEETING	STATUS
3.1	a. PM to upload agreed minutes from the 26.3.24 FGB meeting to GHub.	**Done**
	b. AS to sign previous minutes on GHub.	**??**
4.1	JH to circulate timings for the Governors' day.	**??**
6.1	DH to circulate a written report on the work of the Curriculum Committee.	**??**
9.1	a. AS to forward confidential information from the Resources Committee to IB.	**??**
	b. DA to organise a small informal Finance meeting before November, to discuss budget.	**??**