NETLEY PRIMARY SCHOOL

DRAFT OPEN MINUTES AND ACTIONS (here)

FROM THE GOVERNING BOARD FGB MEETING ON

WEDNESDAY 3RD JULY 2024 AT 5.00 p.m. ON ZOOM

ATTENDEES:

Anthony Stoll **(Chair)**	✓
Dorothea Hackman **(Vice Chair)**	✓
David Auger **(Chair of Resources)**	✓
John Hayes **(Executive Headteacher)**	✓
Gareth Morris **(Head of School)**	✓
Mohammad Junayd Khan	✓
Claire Parker	✓
Ikram Hassan	✓
Isabel Berwick	**APOLOGIES**
Hamide Latifi	**Absent**

OTHERS PRESENT:

Jess Mahdavi-Gladwell	✓ *(from 5.30)*
Karen Keary	✓
Alison Dermody-Palmer	✓
Pete McGuigan (Clerk)	✓

	ITEM	ACTION
1	**Welcome, apologies for absence, and declarations of interest**	
1.1	Anthony (AS) welcomed everyone and opened the meeting at 5.05. Apologies for absence had been received and agreed for Isabel Berwick.	
1.2	There were no declarations of interest for the meeting and Governors noted Anthony's (AS) long standing association with Findel Education. now called Studio).	
2	**Previous minutes from the FGB meeting held on 15.5.24**	
2.1	**Governors agreed:** **the accuracy of the draft minutes from the 15.5.24 FGB meeting. That all actions had been taken, or were on the current agenda, noting that:** • **DA was yet to organise a small informal Finance meeting before November, to discuss budget.** • **PM to upload agreed minutes from the 15.5.24 FGB meeting to GHub.** • **AS to sign previous minutes on GHub.**	**DA** **PM** **AS**
3	**Confidential item**	

3.1	Governors discussed a confidential staffing item, which was minuted separately.	
4	**EHT and HoS report**	
4.1	There was no formal report from the EHT or HoS.	
5	**Committee reports**	

5.1	Dorothea (DH) updated Governors on the work of the **Curriculum Committee** and highlighted:
	• the meeting on 26.4.24 had been good preparation for Ofsted.
	• the meeting held during the previous week had scrutinised:
	  ○ the successful Ofsted inspection and report.
	  ○ Attendance, currently 92.2%, which was low compared to the target, but was better than some other schools in Camden. Mohammad (MJK) noted that the school was working hard to improve attendance, and suggested providing specific information on Attendance to different communities in the school.
	  ○ **AS agreed to discuss it further with MJK, Ikran (IH) Dan (DO), and the Family Support Worker, (possibly involving the School Council).** Governors noted that video messages would be better for some community members, given difficulties with reading for some parents. However, it would rely on community members translating and presenting messages.
	  ○ EYFS results were low (mainly due to the high level of SEND in the Reception cohort).
	  ○ Safeguarding was going well.
	• Claire (CP) opened a discussion on changing school holiday arrangements to fit with parents who wanted longer and cheaper foreign travel:
	  ○ GM noted that there would be new, stricter guidance from the DfE in the autumn term, and extended holidays was the key problem at NPS. *****
	  ○ there was a strong reaction in the meeting against the idea of providing home learning for times when children were on extended holidays: it would create extra work for staff, and would give the wrong message - condoning absence – children needed to be in school as much as possible.
	• ADP noted that the recent INSET day had been very good, and showed that staff knew their children very well, were caring and proud of them. NPS provided much more than narrow NC subjects.
		AS MJK IK DO FSW

	**Jess (JMG) arrived during this item at 5.30.*	

5.2	David presented the 3-year budget plan and updated Governors on the work of the Resources committee, highlighting:
	• although the 3 year budget was a 'work in progress', it was a Camden requirement.
	• the outturn surplus for 2023-24 had been £1.25m, reducing to a forecast £412k surplus by the end of 24-25, £460k deficit in 25-26, and £1.5m deficit by the end of 26-27. Discussions would be held with Camden on how to manage this radical concern with the NPS budget.
	• JH noted that
	  ○ 3-year forecasts always predicted big deficits.
	  ○ SEND had a significantly negative impact on the budget, including new SEND costs to the school of c. £40k and an income of £15k: this would inform discussions with Camden.
	  ○ there were 2 clear options – balancing the budget or meeting pupil needs – both could not be done.
	  ○ all schools were heading towards deficit budgets.
	
	Governors noted that:
	• a Woodlands SLA had still not been agreed with Camden, and central SEND funding was insufficient to meet SEND costs across the borough. However, the school continued to run Woodlands.	

6	**Confidential**	
6.1	Governors discussed confidential staffing items, which were minuted separately.	
7	**Policies**	
7.1	There were no policies to consider.	
8.1	Governors noted that: • there would be further changes to make in EYFS, to accommodate the 2024 intake to Reception (paid for by Camden). • **AS agreed to discuss Governor training and visits with DO and JH.** • the structure of Governors' meetings would revert to separate subcommittee meetings. • it would be helpful for Governors to have staff INSET dates in advance . • **DO would need to organise a parent Governor election for the autumn term.**	**AS DO JH** **DO**

There being no further matters to discuss, the Chair thanked everyone, and closed the meeting at 6.10 p.m.

TO BE AGREED AT THE FIRST FGB MEETING IN 24-25 AND SIGNED ONLINE BY Anthony Stoll, Chair of Governors, Netley Primary School.

	ACTIONS FROM THE 3.7.24 FGB MEETING	STATUS
2.1	DA to organise a small informal Finance meeting before November, to discuss budget.	**??**
	PM to upload agreed minutes from the 15.5.24 FGB meeting to GHub.	**Done**
	AS to sign previous minutes on GHub.	**??**
5.1	AS to discuss communication with community groups with MJK, IH, DO, and the FSW.	**??**
8.1	AS to discuss Governor training and visits with DO and JH.	**??**
	DO to organise a parent Governor election for the autumn term.	**??**